

THANK YOU!
- element

Questions, comments or ideas?
Email:
connect@ourelement.org



VOLUNTEER
OPPORTUNITIES AT ELEMENT



ELEMENT
christian church

SUNDAY MORNINGS

GREETING: Jesus came to this earth and lived a perfect life. He then died the death we all deserved to die all in order to welcome us into His family. Element exists because of this good news, to bring God's message of love, hope and redemption in order to welcome everyone into Gospel Community.

For us as believers, we should be the most welcoming people in the world because Christ has first welcomed us into His family. Every one of us should greet, welcome, and extend friendship to those we meet both at Element and in our daily lives.

However, at Element, we do have a few designated roles for greeters (although this doesn't mean it's their job and nobody else's job to greet). The walk from the parking lot to our front doors can be one of the hardest walks for someone checking us out for the first time. It is important to have smiling, friendly faces ready to engage and direct these newcomers. We have heard stories time and time again about people who chose not to return to Element because no one said, "hi" to them while they were with us. We need people who will be on the lookout for new faces; people who are ready to steer new comers in the right direction, introduce them to other people, and be there to give a welcoming hand shake or hug.

Time commitment: 20 minutes before a service once to twice a month

HOSPITALITY: Have you ever wondered how the coffee gets set up? Have you ever wondered who cleans up after the service? We have what we call a Hospitality Team who works once a month in the lounge, before and after services, to make sure all the goodies are set out, coffee and supplies are filled, and cleans up after service.

Time commitment: this team is broken into different shifts ranging from a Friday set up person to Sunday prep, refresh and clean up teams

SNACKS: Maybe you don't have an hour to spare on Sundays, a great way to serve is simply to bring snacks. Snacks consist of baked or store bought goods, fruit, or something you make every day. You and a team of others can help feed the masses. Food is important and provides a welcoming atmosphere to visitors, as well as gives a reason to stick around and meet someone new. Our hope is that having refreshments in the lounge can foster discussions where relationships can be started.

COMMUNION: Communion is a key element of our Sunday morning services, we rely on volunteers to help prepare this sacrament each week. A volunteer arrives about 20 minutes before first service and sets out the crackers, wine and juice. Between 2nd and 3rd services there is a volunteer who checks the communion stations, refills and cleans up if needed, then washes the dishes and puts them away after 3rd service. Communion is a quick and easy service that is completely behind the scenes, not technical, but is extremely important!

Time commitment: No more than 20 minutes before or after service.

BAND: When people hear the word “worship” they usually think “music.” Music is an aspect of worship, but it is not all that worship is. One of the goals of being in the band (whether as a singer, musician, slide tech, or sound engineer) is to always point to Jesus and not to our abilities or ourselves. We intend for music to point to the redemption that we have been offered in the person of Jesus.

The band practices during the week (**2 hours**) and is at Element from 7:00am - 12:00pm on Sunday (**5 hours**). For musicians we also encourage them to practice their songs during the week (**1 hour**).

YOUTH: JR. HIGH: Christians are called to make disciples, youth ministry provides a fantastic venue for that. You can show and live out the gospel by investing and sharing your lives with students. Junior High adult volunteers are involved in the lives of students with the hope of helping them navigate the treacherous waters of growing in to adulthood. We want them to grow in the understanding of who Christ is and His mission.

Time Commitment: Attend Jr. High school gathering on Sunday Morning during the 11:00am service (**1 hours**) as well as be accessible to the students during the week to invest in their lives by welcoming them into Gospel Community.

SLIDES: The main purpose of slides during services is to help lead people in song. The screen is a vital part of the service as it provides direction, information, and clarity. When there no slides it is a huge distraction. Some computer knowledge is nice, but not a prerequisite. Time Commitment: We run a monthly rotation of four techs, each taking One Sunday every four weeks. Sunday morning practice, including all three services (**5 hours**).

We also need a Saturday Practice slide tech who helps the band during the mid-week rehearsal by running the song slides during the Friday or Saturday Practice (**2 hours**).

SOUND: This explanation is going to sound harder than it is, but we are looking for a post-production sound editor for mixing audio down after services in a studio setting. This is simpler than it sounds. The time commitment can range from 1/2 hour to 4 hours (if mixing an entire service with band audio).

VIDEO: There are two sides to our video team: Live production and Post Production.

Live production runs our video switcher on Sunday Mornings more the live service to be sent into our overflow room. This live stream is also recorded in real time for later online viewing. Time Commitment: 4 hours on a Sunday, switching video with minor editing during the week

The Post Production team works on videos shot and edited for the service/online. All sorts of help is needed from people who can film, editors to gaffers. Time Commitment varies and is irregular, it's a special project type of service.

MIDWEEK

OPPORTUNITIES

YOUTH: HIGH SCHOOL MINISTRY:

Christians are called to make disciples, youth ministry provides a fantastic venue for that. You can show and live out the gospel by investing and sharing your lives with students. Junior High adult volunteers are involved in the lives of students with the hope of helping them navigate the treacherous waters of growing in to adulthood. We want them to grow in the understanding of who Christ is and His mission.

Time Commitment: Attend High school gathering on Thursday evenings (**2 hours**) as well as be accessible to the students during the week to invest in their lives by welcoming them into Gospel Community.

MEDIA ARTS: God loves lights, colors, sounds, imagery, and creativity. The Scriptures tell us that God surrounds Himself with beauty and so should we as church. This includes art, decoration, good music, great colors and vivid imagery.

Media Arts can include anything from graphic design, IT, website, Social Media, photography, taking photos of events or post editing, painting, and much more.

DECOR TEAM: For the most part, with every new Sermon Series we do at Element, a make over of the sanctuary comes along with it. To be on the decor team there are no skills required! Creativeness is a plus, but usually we have a "blueprint" already and need people willing to DO. Jobs range from painting windows to hanging curtains to decorating Christmas Trees, hanging pictures or simply stacking chairs and resetting the sanctuary to be "Sunday ready"

We typically work on decor Monday-Thursday the week before a new sermon series starts. We can use help for as little as an hour or as much as 5-6 hours a day throughout the week.

SEASONAL EVENTS: Element has a lot of activities and events we do throughout the year; we are always in need of extra help in the planning, execution and/or set up and cleaning for each event. Events can include:

- Pumpkin Killing
- Agape Dinner
- Baptism BBQ's, etc.

Time commitment: Can be anywhere from an hour to five the day of an event (or longer for those on the planning/preparation side). Here is a simple breakdown of different items needed:

- Planning (10-20 hours in weeks/months ahead each year)
- Decorating (3 hours)
- Preparation (5 hours)
- Security Team (day of event, 2 hours) (Pumpkin Killing)
- Managing activity stations (day of, 2 hour shifts)
- Clean up (after event, 2 hours)

BUILDING MAINTENANCE &

YARDWORK: Element has been blessed with an amazing building and property with relatively inexpensive rent. Having cheaper rent has enabled us to save and prepare for our future building, but that means that any upkeep, both inside and out, is our responsibility. We are always in need of some help with the upkeep from trimming the bushes in the parking lot to touching up paint inside.

Building Maintenance:

- Looking for good handymen (or women) with skills or a willingness to roll paint on the walls.
- Fixing/repairing general items around the church
- Remodeling/painting/finishing
- Specialized focuses (skills) needed at times.

Time Commitment: As needed. A monthly visit to the church for a few hours would probably be nice, but also being available when called upon/needed.

Yard Work Jobs can include:

- Trimming the hedges
- Mowing/weed-wacking
- Cleaning the outside windows

Time Commitment: Once a month for a couple of hours. Usually this work is done whenever is convenient for volunteers.

Midweek Office Support: As the church grows we are in need of some mid-week office and/or administrative support. From putting together booklets to making phone calls, every once in a while we need some help with tasks and could use some help!

CLEANING CREW: Our cleaning crew is 100% volunteer based. We have a cleaning crew who cleans the whole church on Mondays after the weekend activities, but we are looking for a backup crew to help when they are not able to, or are out of town. (3-5 hours)

Friday/Saturday cleaning is a simple spot cleaning day for preparation for Sunday Services. We are looking for back up volunteers to fill in or be on rotation once a month. (2-3 hours)

Moppers. We are looking for 1-2 people who like to mop, who can fill in for the end of the week cleaning crew, or come in after Saturday events and mop the floor in preparation for Sunday (1-2 hours)

Decor Cleaners are needed the week of decor change. Changing the decorations is a messy job and it's helpful to have a separate cleaning crew to help pick up during the week. This enables us to keep on top of the mess so that it doesn't fall on any one person to clean up at the last minute.

eKIDS!

MINISTRY

Thank you for taking the step of serving in the church! It is an honor to be able to serve our amazing God, and my hope that is that you will be fulfilled doing what you were created to do.

The ekids! mission is to support parents to help their children to KNOW Jesus, GROW in their relationship with Jesus, and desire to SHOW Jesus to the community around them. Our main focus in the fulfillment of this mission is creating a Sunday morning experience for parents and children that is excellent and draws everybody involved closer to Jesus. There are many places to serve both on the front lines (Sunday mornings), and behind the scenes (during the week), that all come together to create this experience.

FRONT LINES:

Teacher: We have spots for people that have a passion for presenting the lessons that are prepared for each Sunday morning. Each lesson is provided for the individual, as well as all the supplies needed to present the lessons effectively. Classrooms are set up and ready to go when the teacher enters the room. All that is required of a teacher is a passion for teaching children, familiarity with the material being presented, and a desire to provide an excellent experience for the children.

Time commitment: Teachers serve for one service on either a two week commitment or month commitment, every other month, depending on personal preference.

Classroom Assistant: We have spots for people that have a passion to serve, and a love for children, but don't necessarily want to be the main presenter of the lesson. Assistants engage the children through play during arrival. They assist with materials during lessons, crafts and snacks, and help with classroom management. All that is required of our Assistants is a love for children and a servant's heart.

Time commitment: Assistants serve for one service on either a two week commitment or month commitment every other month, depending on personal preference.

Small Group Leader (Elementary): There is a big emphasis on transitioning our older kids into the concept of Gospel Community. To facilitate this transition, we have Kids Communities in our Elementary Classroom. Small Group leaders lead the discussion questions and activities that are provided by eKids!, engage the children through play during arrival, help with classroom management, and make a commitment to pray for the group during the week. All that is required of a small group leader is a love for the older age group, the desire to see those kids respond to the concepts taught, a familiarity with the discussion questions and activities provided, and a willingness to connect to the kids in the group and help it function as a basic Gospel Community.

Time commitment: Small Group Leaders serve one Sunday per month which involves staying for both the second and third service.

Check In: An excellent Sunday experience starts from the first Hello! That our families receive. Check In Staff is that first greeting. Check in workers greet our families, enter them into the check in system, dispense name tags and visitor materials as appropriate, and lead visitors to the appropriate classrooms. All that is required of Check In Staff is a friendly attitude,

the ability to learn our simple check in system, and the desire to see every family start their Sunday morning in eKids! on a positive note.

Time commitment: Check In Staff serves a whole month, every other month for twenty minutes before their assigned service.

eKids! Store: The store contributes to the excellence on Sunday morning by inspiring kids to dig into and respond to Scripture through a reward system of tickets and prizes. Kids are excited to see what is new and look forward to “shopping” each week. Store team members dispense tickets as rewards per provided protocol, and redeem tickets for prizes at the store. All that is required of the Store Team is a fondness for kids and an ability to follow directions.

Time commitment: Store Team members serve one service, one Sunday per month for 15 minutes before and 15 minutes after service.

EKIDS! BEHIND THE SCENES:

Set Construction/Design: Part of creating an excellent experience on Sunday mornings is creating a space that excites and inspires the children for the lesson to be presented. That inspiration comes through creative set design. All that is required of our Set team is a spirit of creativity, a basic knowledge of construction, and a desire for excellence.

Time commitment: The Set Team meets generally once every four to five weeks for an hour of planning, and then one Saturday every three to five weeks for implementation.

Classroom Set Up: After Check In, our classrooms

serve as the next step in creating an excellent Sunday experience. We desire our classrooms to look exciting and inviting to the families that arrive there. Classroom Set Up teams set out the materials to be used on Sunday mornings, replace all toys and materials to their proper space and make sure that the classroom is inviting. All that is required as a Classroom Set Up team member is a willingness to serve, an ability to follow instructions, minor housekeeping abilities (such as wiping down shelves and tables), and a desire for excellence.

Time commitment: Classroom Set Up Team members serve one to two hours per week (Thursday – Saturday) .

Prize Team: One of the ways we try to inspire our children to grow in their knowledge of Scripture and to respond to the lessons that are taught is through our prize buckets and eKids! store. Prize Team members restock the store and buckets as well as perform maintenance to keep them exciting and inviting to the children, thus contributing to the excellence of the experience. All that is required for our Prize Team is a willingness to serve, an ability to follow directions, and some organization skills.

Time commitment: Prize Team members serve one day per month for a total of one to two hours.

Housekeeping: Our Housekeeping Team provides the foundation for our excellent Sunday experience by maintaining the cleanliness and safety of the toys and materials that the children come into contact with Midweek and on Sunday morning. All that is required of the Housekeeping Team member is a willingness to serve and ability to follow instructions and an ability to perform minor housekeeping tasks (such as wiping toys, shelves, and tables).

Time commitment: Housekeeping Team members serve one hour per week (Monday – Saturday.)

TELL US ABOUT YOU!

NAME:

EMAIL:

PHONE:

AVAILABILITY:

MY SPIRITUAL GIFTS ARE:

DON'T KNOW? TAKE A FREE TEST AT SPIRITUALGIFTSTEST.COM

MY TALENTS ARE:

WHAT TRADES OR TALENTS DO YOU HAVE THAT CAN HELP THE CHURCH BODY?

I'D LIKE TO SIGN UP FOR...

Circle any you'd like to sign up to volunteer for or would like any additional information on.

Sunday Mornings:

Greeting
Hospitality
Snacks
Communion
Band
Slides
Sound
Video: Live - Post

Midweek:

Youth
High School
Jr. High School
Media Arts
Building Maintenance
Yard Work
Cleaning Crew
Seasonal Events
Decor Team
Office Support

eKids!:

Teacher
Classroom Assistant
Small Group Leader
Check In
eKids! Store
Set Construction/Design
Prize Team
Housekeeping

PRINT AND RETURN THIS TO THE WELCOME CENTER ON SUNDAY,
OR SCAN AND EMAIL TO: CONNECT@OURELEMENT.ORG!

LET US KNOW IF THERE'S ANY AREAS THAT YOU ARE INTERESTED IN STARTING THAT MAYBE YOU'VE NOTICED WE DON'T HAVE OR NEED